



**Gary Mattia and James Fazzone**  
School Principals

August 14th, 2020

Dear School Community,

When classes begin in September, Mercer County Technical Schools will utilize a Remote Teaching and Learning component as part of our instruction. The Remote Classes will reflect the teaching and learning instructional time that traditionally takes place during the regular school period and the regular school day. This would mean that for a 90-minute academic instructional block for Academy Students, a 90-minute academic class, or Shared-Time Half-Day session, teachers would conduct that time in Google Classroom. A lesson could include direct-teaching and instruction with students watching either the teacher directly, a white dry erase board with problems and notes, an experiment or hands-on demonstration, or even a Promethean Board with videos or PowerPoints being displayed. At times during this block, teachers may pause direct instruction during the scheduled block to give students time to work on assignments or complete various tasks such as working in break-out groups or Google Chat sessions. It is our intention that lessons will be accessible for future review.

Some key points to remember during Remote Teaching and Learning are:

- Setting up a routine in reference to time and space at home is important for the student.
- Familiarity with hardware and software for each class is a priority.
- Online safety and cyber wellness should be followed at all times.
- Staying engaged in the learning process will make the learning experience fun and meaningful.
- Utilizing channels of interaction and feedback between the teacher and student is a must.
- Student self-monitoring and teacher assessments will take place on regular basis.

We understand that some students may have difficulty with this model of instructional delivery for a variety of reasons. If this is the case, parents and students should work with their classroom teacher, and if necessary, Guidance and Child Study Team support staff to develop alternate forms of learning and assessment. We plan to be as flexible and accommodating as possible, while ensuring that students are challenged and engaged. Please do not hesitate to contact Principals and Supervisors if there is any difficulty with these modifications.

Thank you and continue to stay well and safe.

Sincerely,

Mr. Gary Mattia, Interim Principal, Assunpink Center  
Dr. James Fazzone, Interim Principal, Arthur R. Sypek Center