



Gary Mattia and James Fazzone
School Principals

August 6th, 2020

To Our Mercer County Technical Schools Community:

Academy Instructional Schedule

For Academy students, two full days of in-person instruction are planned per week. Students will be divided into two cohorts. The first cohort will receive in-person instruction on Mondays and Tuesdays. Mondays will have A-Day classes and Tuesdays will have B-Day classes. The second cohort of remaining students will receive in-person instruction on Thursdays and Fridays. Thursdays will have A-Day classes and Fridays will have B-Day classes.

Student lunches will be delivered to the classrooms so students can eat their lunch in the classroom.

On Wednesdays, all students will receive remote learning so that custodians can more deeply sanitize buildings.

Times: 8:00 AM - 2:30 PM

Cohort	Monday	Tuesday	Wednesday	Thursday	Friday
Group A	In-Person A-Day	In-Person B-Day	Remote Instruction	Remote Instruction	Remote Instruction
Group B	Remote Instruction	Remote Instruction	Remote Instruction	In-Person A-Day	In-Person B-Day

Shared-Time Instructional Schedule

For shared-time students, a minimum of two half-day, in-person sessions are planned for shared-time students per week. These AM or PM sessions will be available Mondays, Tuesdays, Thursdays, and Fridays.

**Times: AM Session: 8:00 AM - 10:30 AM
PM Session: 11:45 AM - 2:30 PM**

Session	Monday	Tuesday	Wednesday	Thursday	Friday
AM	In-Person A-Day	In-Person B-Day	Remote Instruction	In-Person A-Day	In-Person B-Day
PM	In-Person A-Day	In-Person B-Day	Remote Instruction	In-Person A Day	In-Person B-Day

In developing each shared-time student schedule, home school counselors in conjunction with MCTS counselors will select two sessions for students. Classrooms will be capped at social distancing capacity based on shop and room size. MCTS will attempt to flexibly schedule students to accommodate home district schedules.

Procedures and Information

- All students and staff will be required to wear masks.
- When reporting to school, students will report directly to their assigned seats in their classrooms.
- Social distancing (at least 6 feet apart) will always be mandatory on campus and in the classrooms as per CDC guidelines.
- Plexiglass dividers will be used in the classrooms to maintain safety and security according to NJDOE guidelines.
- Wednesday and Saturday will be deep cleaning with daily cleaning each day.
- We are currently working on scheduling students with sending school counselors.
- Attendance and participation are required during remote instruction.
- Remote instruction will be provided when students are not in class.
- Further information will be provided as we receive information from the CDC, NJDOE, and Department of Health.

Thank you and stay safe,

Gary Mattia, Assunpink Principal

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