

BUSINESS ADMINISTRATOR'S AGENDA
MAY 19, 2020

11. **NEW BUSINESS**

The School Business Administrator recommends that the Board approve the following:

- A. Travel requests (none)
- B. Field trip requests (none)
- C. Resolution to adopt the 2020-2021 School Budget (attached)
- D. Resolution appointing Deborah Donnelly as the Purchasing Agent for the District at the Bid/Quotation Threshold effective July 1, 2020 (attached)
- E. Resolution for Library and Educational Goods and Services for the 2020-2021 school year (attached)
- F. Resolution authorizing the district purchasing agent to make purchases of goods and services from State Contract Vendors for the 2020-2021 school year (attached)
- G. Capital Reserve Account Resolution for an amount not to exceed \$500,000 (attached)
- H. Resolution for Vendor Payment Authorization Between Board Meetings for the 2020-2021 school year (attached)
- I. Agreement for Legal Services – Special Counsel, Comegno Law Group, PC for the period July 1, 2020 through June 30, 2021 at the hourly rate of \$185, not to exceed \$7,500 (attached)
- J. Professional Service Agreement with Walter R. Bliss, Esquire, as the Board attorney during the 2020-2021 school year at a rate of \$39,270 (attached)
- K. Adopt temporary optional retirement plan changes for 403(b) and 457 Governmental plans per the Coronavirus Aid, Relief and Economic Security Act (CARES Act) (attached)
- L. Agreement with 94.5PST to advertise for Adult Evening School at a cost of \$15,000 (attached)
- M. Professional Services Agreement with David Sharlin, DO, FAAP for consultant services as School Medical Director for the 2020-2021 school year for the amount of \$7,905 (attached)
- N. Proposal of Duff & Phelps, LLC to provide MCTS with an updated fixed assets accounting records for fiscal year ending June 30, 2020, at a fee of \$1,200 (attached)

- O. Public Employee Trust Agreement with Brown & Brown for the National Vision Administrators (NVA) plan for staff at the rate of \$5.15 per employee for the 2020-2021 school year; year 3 of 4 (attached)
- P. Agreement by Local Education Agencies for School Meal Programs between Mercer County Special Services School District, Mercer County Technical School District and Camelot Educational Resources, LLC through Sodexo, Inc. for the 2020-2021 school year (attached)
- Q. Submission of Perkins Secondary Grant Amendment 2
- R. Submission of Perkins Post-Secondary Amendment 2
- S. Continuation of agreement with Culinary Ventures Vending, effective July 1, 2020 through June 30, 2021; year 2 of 2
- T. S. Lucille Jones as a consultant to Mercer County Technical Schools for the development of Comprehensive Needs Assessments at a rate of \$75 per hour, through June 30, 2020, not to exceed \$7,500
- U. Continuation of Agreement between Camelot Educational Resources, LLC and Mercer County Technical School District for Alternative High School and Interim Alternative Setting Education Programs; year 3 of 3
- V. Waste and Recycling Services Bid 19-05 to Republic Services of New Jersey, LLC; year 3 of 3
- W. Continuation of cooperative pricing agreements for the 2020-2021 school year with the following:

Hunterdon County Educational Services Commission
 The Educational Services Commission of New Jersey
 Mercer County
 Mercer County Special Services Cooperative Pricing System #103
 Mercer County Cooperative Pricing System #94

- X. Continuation of petty cash funds for the 2020-2021 school year

Administration – P. Michalchuk	\$75
Assunpink Center – L. Wurtzel	\$75
Board Office – C. McKenna	\$200
Evening School – J. Terepka	\$75
Admissions – A. Hoffman	\$75
Sypek Center – L. Cavanaugh	\$75