

**BOARD OF EDUCATION
OF THE VOCATIONAL-TECHNICAL SCHOOLS
IN THE COUNTY OF MERCER, NEW JERSEY**

**REORGANIZATION MEETING
NOVEMBER 1, 2019**

The Reorganization Meeting of November 1, 2019 was called to order by Board Secretary Deborah Donnelly at 12:00 pm. The meeting took place at the Mercer County Vocational-Technical Schools, 1085 Old Trenton Road, Trenton, New Jersey. The Board Secretary read the following statement:

"In accordance with the State's Sunshine Law, adequate notice of this meeting was provided. This meeting notice was advertised in the Times newspaper on October 24, 2019. This notice was also posted in the Board Office and a copy has been filed with the County of Mercer".

Board Member Roll Call:

	Absent	Present	
Hernandez		x	By phone
McCoy		x	By phone
Pitman		x	
Sabo		x	
Stinger		x	

The Board observed a moment of silence for John "Jack" Zoller, Board member who passed away on October 17, 2019.

Board Secretary, Deborah Donnelly called for:

NOMINATIONS FOR PRESIDENT OF THE BOARD

A motion was made that Albert Pitman be appointed to serve as President of the Board.

Roll call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo		x	x			
Stinger	x		x			

NOMINATIONS FOR VICE PRESIDENT OF THE BOARD

A motion was made that the Board appoint Yolanda Stinger as Vice President of the Board.

Roll call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy		x	x			
Pitman			x			
Sabo	x		x			
Stinger			x			

APPOINTMENT OF BOARD OF SCHOOL ESTIMATE MEMBERS

Mr. Sabo and Mr. Pitman were nominated to the Board of School Estimate, with Ms. Stinger as an alternate.

Roll call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy		x	x			
Pitman			x			
Sabo			x			
Stinger	x		x			

BOARD COMMITTEE APPOINTMENTS

Mr. Pitman appointed Ms. McCoy to serve the Board as delegate to the NJ School Boards Association. Ms. Stinger was appointed as an alternate.

Mr. Pitman appointed Mr. Sabo to serve the Board as delegate to the NJ Council of Vocational Education. Ms. Stinger was appointed as an alternate.

Roll call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo		x	x			
Stinger	x		x			

OFFICIAL NEWSPAPER USED FOR SCHOOL BOARD BUSINESS

A motion was introduced to approve the Times as the designated newspaper for Board advertisements.

Roll call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

BANK AFFILIATIONS OF THE BOARD

A motion was introduced to approve by resolution the PNC Bank as depository for the Board bank accounts. Said resolution shall be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

A motion was introduced to approve by resolution the New Jersey Cash Management as a legal depository for District Funds and to designate the Business Administrator/Board Secretary as the authorized person to deposit or transfer school funds. Said resolution shall be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

A motion was introduced to approve by resolution the depositories listed for the Assumpink and Sypek Centers Student Activity Accounts. Said resolution shall be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

ANNUAL BOARD MEETING CALENDAR

The 2019-2020 Annual Board Meeting Calendar was brought before the Board for approval. A motion was introduced to approve said calendar for 2019-2020. A copy of the calendar shall be submitted to the newspaper for advertisement and posted throughout the school system. The calendar shall also be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

DISTRICT ORGANIZATIONAL CHART

A motion was introduced to approve the 2019-2020 District Organizational Chart.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

BOARD POLICIES AND REGULATIONS

A motion was introduced to adopt the Board Policy and Regulations Manual.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

CHIEF SCHOOL ADMINISTRATOR

A motion was introduced to approve by resolution the Chief School Administrator to approve transfers among line items on programs between meetings of the Board. Said resolution shall be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

TREASURER OF SCHOOL MONIES

A motion was introduced to approve by resolution Thomas Venanzi as Treasurer of School Monies effective November 1, 2019 through October 31, 2020 with an annual salary of \$4,000. Said resolution shall be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

VENDOR PAYMENT AUTHORIZATION

A motion was introduced to approve by resolution, Deborah Donnelly, Business Administrator/Board Secretary be authorized to make vendor payments, by demand, between Board meetings.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

CHART OF ACCOUNTS

A motion was introduced to approve the Chart of Accounts.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo	x		x			
Stinger		x	x			

PUBLIC DISCUSSION

ETHICS TRAINING – Walter Bliss, Board Attorney, completed annual Ethics Training for the Board.

There being no further business to come before the Board, the reorganization meeting adjourned at 12:16 pm.

Roll Call:

	Motion	Second	Yes	No	Abstain	Absent
Hernandez			x			
McCoy			x			
Pitman			x			
Sabo		x	x			
Stinger	x		x			

Respectfully submitted,



Deborah Donnelly
Business Administrator/Board Secretary

