

SUPERINTENDENT'S REPORT
NEW PROGRAMS/SPECIAL PROJECTS:

Recommend the Board approve the following:

None

PERSONNEL & ADDENDUM

Resignation:

Recommend Board accept the resignation of Thomas Hull, Heating, Ventilation and Air Conditioning Instructor at the Assunpink Center, effective at the end of the business day January 18, 2013.

The Board duly noted the resignation of Thomas Hull.

Leave with Pay:

Recommend Board approve revised leave end date for Thomas Spezzano, Jr., Building Maintenance Trades Instructor at the Sypek Center, from January 30, 2013 to January 31, 2013, with pay and continuation of benefits.

Recommend Board approve Sylvia Kraehenbuehl, Secretary III at the Assunpink Center, effective January 11, 2013 through February 22, 2013, with pay and with continuation of benefits, using sick days. Ms. Kraehenbuehl will return to work upon authorization from her physician and in accordance with the conditions specified in the contractual agreement.

Leave without Pay:

Recommend the Board approve revise leave start date Thomas Spezzano, Jr., Building Maintenance Trades Instructor at the Sypek Center, to take medical leave without pay, with continuation of benefits in accordance with the Family and Medical Leave Act (FMLA) guidelines, not to exceed 12 weeks, effective February 1, 2013 through March 12, 2013, totaling six (6) weeks.

EMERGENT HIRING

Recommend Board approve Joanna Koreyva as a full-time, contracted employee in the capacity of temporary leave-replacement for the Business Secretary (Confidential) in the Board office, pending completion of the criminal history background check, effective February 1, 2013 through June 30, 2013, at a salary of \$44,500.00, prorated. (11-000-251-105-07-00-2510)

Recommend Board approve Jalesah Brooks, pending completion of the criminal history background check, as a full-time, temporary leave-replacement for Secretary III at the Assunpink Center, on an as-needed basis, not to exceed 34 hours per week, effective January 23, 2013 through February 22, 2013, at an hourly rate of \$13.00.

TO BE HIRED

Recommend Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

A stipend in the amount of \$300 each (\$100 each night and \$100 next day) for chaperoning students' activities at the DECA Conference in Cherry Hill, NJ from February 27, 2013 through March 1, 2013 (three days and two nights) in accordance with the agreement between the Board of Education and MCVEA – Article XX (F), for the following Sypek Center staff members:

- William Gould, Instructor of Retail Food Marketing (11-310-100-101-02-02-0000)
- Linda Potter, Instructor of Applied Academics (11-310-100-101-02-02-0000)

A revised hourly overtime rate of \$54.09 for Sean Cavalier, Manager of Buildings and Grounds, to be applied to 10 hours of work, originally approval by the Board on December 18, 2012, due to a water main break at the Assunpink Center on December 15, 2012. (11-000-262-104-07-01-2620)

Sean Cavalier, Manager of Buildings and Grounds, to be paid an hourly overtime rate of \$54.09 for 19 hours of work on January 11 (four (4) hours), January 12 (12 hours) and January 13, 2013 (three (3) hours), due to a water main break at the Sypek Center. (11-000-262-104-07-01-2620)

A revised start date of January 3, 2013 for Joseph Chell, as part-time Instructor to teach the Culinary program at Katzenbach School for the Deaf, on an as-needed basis not to exceed 34 hours per week, at an hourly rate of \$32.00. Mr. Chell was originally approved for employment by the Board on November 20, 2012, effective November 26, 2012 through June 30, 2013 or until Mr. Chell receives notice of employment from the State of New Jersey, as per Host Site Collaborative Agreement between Mercer County Technical Schools and Katzenbach Extended Services Contract. (11-310-100-101-09-00-9000)

- George Martin as a part-time Welding Instructor for the Adult Evening Schools, on an as-needed basis, effective January 23, 2013 through June 30, 2013, at an hourly rate of \$29.00. (13-629-100-101-04-01-1600)
- Donna Bliszczy-Sabo as a Substitute Health Fields Instructor for the district, on an as-needed basis, effective January 23, 2013 through June 30, 2013 at a per diem rate of \$90.00.

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote.

Roll Call: Mrs. Iszard - Yes Ms. Stinger - Yes
 Mr. Zoller - Yes Dr. Stewart - Yes Mr. Pitman - Yes
 (Abstain on Emergent Hiring)

MISCELLANEOUS & ADDENDUM

Dr. Schneider recommended the Board approve the following:

Megan Ferdetta, School Counselor at the Assunpink Center, to serve as Educational Stability Liaison for the district, effective January 23, 2013 through June 30, 2013.

Policy for second reading and adoption:

- 2110 District Mission Statement/Philosophy of Education (See attached - salmon sheet)

School Improvement Panels for the district, effective January 23, 2013 through June 30, 2013 as follows:

Assunpink Center

1. S. Lucille Jones, Principal
2. Scott Brettell, Supervisor

Sypek Center

1. Mary Smith-Jones, Principal
2. Alice Curry-Sheret, Supervisor

Thomas J. Rubino Academy

1. Henry Krzeczowski, Principal
2. John Garrity, Executive Director

Post-secondary

1. Sharon Nemeth, Principal
2. Peter Frascella, Principal

The revised Harassment, Intimidation & Bullying Report for November 1, 2012 – January 17, 2013:

SCHOOL	MONTH	INVESTIGATION	HIB	NON-HIB	PENDING
ASSUNPINK CENTER	November	0	0	0	0
	December	0	0	0	0
	January	Case # 001-12/13 (1/14/13)	-	YES	Closed
Case # 002-12/13 (1/17/13)		-	-	Pending	
SYPEK CENTER	November	0	0	0	0
	December	0	0	0	0
	January	Case # 007-12/13 (1/4/13)	-	YES	Closed
THOMAS J. RUBINO ACADEMY	November	0	0	0	0
	December	0	0	0	0
	January	0	0	0	0
POST-SECONDARY	November	0	0	0	0
	December	0	0	0	0
	January	0	0	0	0

The Emergency Preparedness Drill Reports for the month of December 2012. (See attached – cherry sheets)

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of policy 2110, HIB report and Emergency Preparedness Drill Report shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Mrs. Iszard - Yes Ms. Stinger - Yes Mr. Pitman - Yes
Mr. Zoller - Yes Dr. Stewart - Yes

OLD BUSINESS

None

NEW BUSINESS & ADDENDUM

Mrs. Swirsky recommended the Board approve the following:

- IIA. Travel requests (attachment).
- IIB. Field trip requests (attachment).
- IIC. Affiliation agreement with Dr. Richard Friedland (Internal Medicine) for the training of our health occupation trades for the period January 16, 2013-December 31, 2013 (attachment).

Ms. Stinger asked what are Dr. Friedland’s services or role with the District. Ms. Sharon Nemeth said it is for students clinical rotation as interns.
- IID. Continue to use U.S. Communities Government Purchasing Alliance under a Cooperative Purchasing Agreement for the period January 1, 2013 through December 31, 2013 (attachment).
- IIE. Continued Shared Service Agreement with Mercer County Community College for printing services, January 1, 2013 through December 31, 2013.
- IIF. Accept \$2,000 from Burlington County Insurance Pool joint Insurance Fund for recognition of outstanding performance in claims management and for maintaining a loss ratio below 50%.
- IIG. Professional Employment Agreement with Annmarie Ricci from the Mercer County Special Services School District as a Payroll Consultant on an as needed basis for the period February 1, 2013 through June 30, 2013 at an hourly rate of \$40.00 not to exceed \$1,500. Mercer County Technical Schools will pay 100% as per the Inter-local Services Act, N.J.S.A. 40:8A-1 et sq. (11-000-251-104-07-00-2510).
- IIH. Revised preliminary Budget Planning Schedule for the 2013-2014 school year (handout).

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of the field trips, travel requests, affiliation agreement and Cooperative Purchasing Agreement shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Mrs. Iszard - Yes Ms. Stinger - Yes Mr. Pitman - Yes
Mr. Zoller - Yes Dr. Stewart - Yes

There being no further business the Board recessed to Executive Session at 5:40 pm on a motion made by Mrs. Iszard and seconded by Mr. Zoller and carried by roll call vote.

BE IT RESOLVED, that the Mercer County Vocational-Technical Board of Education shall recess to executive session for the purpose of discussing personnel.

BE IT FURTHER RESOLVED, that the discussion of such subject matter in closed session will be disclosed to the public when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

Mrs. Iszard introduced a motion to reconvene the regular meeting at 5:48 pm. Mr. Zoller seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Yes	
	Mr. Zoller - Yes	Dr. Stewart - Yes	Mr. Pitman - Yes

There being no further business to come before the Board, Mrs. Iszard introduced a motion the meeting be adjourned at 5:49 pm. Ms. Stinger seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Yes	
	Mr. Zoller - Yes	Dr. Stewart - Yes	Mr. Pitman - Yes

The next meeting of the Board shall be Tuesday, February 19, 2013 at 5:00 pm at the Assunpink Center.

Respectfully submitted,

Nancy R. Swirsky
School Business Administrator/Board Secretary