

9. Joanna Koreyva as a full-time, 12-month, contracted employee in the capacity of Business Secretary I for the district, at an annual salary of \$45,394, prorated, effective October 1, 2013 through June 30, 2014 (11-000-251-105-07-00-2510)
10. Rachel Matuschoneck as a half-time, 10-month, contracted employee in the capacity of Math Instructor for the Health Science Academy, at an annual salary of \$26,428 (50% of Step 1 on the current 10-month Teacher salary guide), pending completion of the criminal history background check, effective September 1, 2013 through June 30, 2014 (11-310-100-101-01-01-1701)
11. Rachel Matuschoneck, half-time Math Instructor for the Health Science Academy, as a Substitute Instructor for the Health Science Academy at the Assunpink Center, on an as-needed basis and at a per diem rate of \$90, not to exceed 29 hours per week, pending completion of the criminal history background check, on an as-needed basis, effective September 1, 2013 through June 30, 2014 (11-310-100-101-01-00-1900)
12. Hope Costa as a half-time, 10-month, contracted employee in the capacity of English Instructor for the Health Science Academy, at an annual salary of \$26,428 (50% of Step 1 on the current 10-month Teacher salary guide), pending completion of the criminal history background check, effective September 1, 2013 through June 30, 2014 (11-310-100-101-01-00-1900)
13. Hope Costa, half-time English Instructor for the Health Science Academy, as a Substitute Instructor for the Health Science Academy, on an as-needed basis and at a per diem rate of \$90, not to exceed 29 hours per week, pending completion of the criminal history background check, effective September 1, 2013 through June 30, 2014 (11-310-100-101-01-01-1701)
14. Patricia Scarpati as a part-time Lunchroom Aide for the Health Science Academy at the Assunpink Center, on an as-needed basis and not to exceed 29 hours per week, at an hourly rate of \$10, pending completion of the criminal history background check, effective September 1, 2013 through June 30, 2014 (11-320-100-106-01-00-1900)
15. Darlene Jacobus as a full-time, 10-month, contracted employee in the capacity of Teacher Assistant at the Sypek Center, at an annual salary of \$23,949 (Step 1 on the current 10-month Teacher Assistant salary guide), pending completion of the criminal history background check, effective September 1, 2013 through June 30, 2014 (11-320-100-106-03-01-1411)
16. Sean Cavalier, Manager of Buildings & Grounds, to be paid an hourly overtime rate of \$55.53 for seven (7) hours of work on July 12, 2013 due to the floor tiling project in the Board office area (11-000-262-104-07-01-2620)
17. A stipend in the amount of \$1,500 for Lance Simek, Social Worker Coordinator at the Sypek Center, for services to be rendered as the Affirmative Action Officer for the district during the 2013-2014 school year, effective retroactive to July 1, 2013 through June 30, 2014. The stipend is to be paid in two equal payments of \$750 at the end of each the first and second semesters (11-000-218-104-02-00-2180)
18. A stipend in the amount of \$1,500, prorated, for Laura Wurtzel, full-time Temporary Leave-replacement School Counselor at the Assunpink Center, for services to be rendered as the Student 504 Coordinator for the district during the 2013-2014 school year, effective August 26, 2013 through March 5, 2014, expected return date for Megan Ferdetta, School Counselor at the Assunpink Center. The stipend is to be paid in two equal payments of \$750 at the end of each the first and second semesters (11-000-218-104-01-00-2180)
19. Revised salary funding assignment for Timothy Keating, Language Arts Instructor at the Sypek Center, annual salary of \$52,857 (Step 1 on the current 10-month Teacher salary guide), for the 2013-2014 school year as follows:
 \$34,886 NCLB (20-231-100-101-00-14-231)
 \$17,971 (11-310-100-101-02-00-1027)

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of contracts for Manager of Buildings & Grounds, Manager of Technology and Human Resources Manager shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger – Absent	
	Mr. Zoller – Yes	Mr. Flora – Yes	Mr. Pitman – Yes
		(Abstain on #2, New Programs)	

MISCELLANEOUS

Dr. Schneider recommended the Board approve the following:

1. Board Policy 2361, Acceptable Use of Computer Networks/Computers and Resources, for second reading and adoption (attached)
2. Board Regulation 2361, Acceptable Use of Computer Networks/Computers and Resources, for second reading and adoption (attached)
3. Board Policy 6471, School District Travel, for second reading and adoption (attached)

4. Board Policy 5512, Harassment, Intimidation and Bullying, approved on August 16, 2011, for the 2013-2014 school year (attached)
5. Curriculum and Courses of Study, list of textbooks and evaluation forms for the 2013-2014 school year at the Assunpink Center (attached)
6. Curriculum and Courses of Study and list of textbooks for the 2013-2014 school year at the Sypek Center (attached)
7. Curriculum and Courses of Study and list of textbooks for the 2013-2014 school year at the Health Careers Center (attached)
8. Craft Advisory Committees for the 2013-2014 school year at the Assunpink Center (attached)
9. Educational Opportunity Program (EOP) Advisory Committees for the 2013-2014 school year at the Sypek Center (attached)
10. Craft Advisory Committees for the 2013-2014 school year at the Health Careers Center (attached)
11. Curriculum and Courses of Study and list of textbooks for the 2013-2014 school year at the Adult Evening Schools (attached)
12. Education Advisory Committee Members for the 2013-2014 school year at the Adult Evening Schools (attached)
13. The Emergency Preparedness Drill Report from the Health Careers Center for the month of July 2013 (attached)
14. The Emergency Preparedness Drill Schedules for the 2013-2014 school year (attached)
15. Thomas J. Rubino Academy 2013-2014 Calendar (attached)

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of Board Policy 2361, Board Regulation 2361, Board Policy 6471, 5512, Curriculum and Courses of Study for Assunpink, Adult Evening and Sypek, Craft Advisory Committees, Education Advisory Committee, Emergency Preparedness Drill Report shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Absent	
	Mr. Zoller - Yes	Mr. Flora - Yes	Mr. Pitman - Yes

OLD BUSINESS

None

NEW BUSINESS

Recommend the Board approve the following:

- IIA. Travel requests (attached)
- IIB. Field trip requests (attached)
- IIC. Professional Employment Agreement with Deborah Donnelly from the Mercer County Special Services School District as Accounting Consultant on an as needed basis for the period July 22, 2013 through June 30, 2014 at an hourly rate of \$40.00 not to exceed \$4,000. Mercer County Technical Schools will pay 100% as per the Inter-local Services Act, N.J.S.A. 40:8A-1 et seq. (11-000-251-590-07-00-2510).
- IID. Alternative Micrographics, Inc. to convert student records from microfilm and paper to digital per County Coop Resolution 212-369, at an estimated cost not to exceed \$2,500 (11-000-251-590-07-00-2510/7104) (attached).
- IIE. Inter-local Services Agreement between MCSSSD and MCTS originally Board approved in May 2006 under N.J.S.A. 40:8A-1 et seq. to operate under shared superintendent and school business administrator pursuant to N.J.S.A. 18A:17-24.1 year 2 of 5.
- IIF. Tort Claim Resolution for 2013-2014 (attached).
- IIG. \$30,000 monthly rental payments from September 2013 to June 2014 (total \$300,000) pass through Camelot Educational Resources, LLC to Mercer County Special Services School District for the use of the Alfred Reed School in Ewing, NJ from Enterprise Fund.

- IIH. Services of Susan Lord Van Note, M. Ed., LDTC to provide Educational Testing and Assessments as a NJ licensed Learning Disability Teacher Consultant for the period September 1, 2013 to June 30, 2014 not to exceed \$2,500 (11-310-100-340-01-00-1900).
- III. Application for Community Use of School District Facilities by Educational Testing Service for various dates during 2013-2014 school year.
- IIJ. 2013-2014 Mercer County Technical Schools dues to the New Jersey Council of County Vocational-Technical Schools for \$8,858 (11-000-230-895-07-00-2301/7075).
- IIK. AFLAC FSA Reimbursement Services Agreement for the 2013-2014 school year.
- II L. Donation of a 2004 Nissan Sentra to the Sypek Center to be used for student training.
- II M. Professional Services Agreement for Case Management Services for the period September 1, 2013 to June 30, 2014 with Debra A. Keeney, School Psychologist for up to 40 hours at the rate of \$50 per hour per proposal (attached) (11-000-218-590-07-00-2182).
- II N. Robbinsville High School as the site for the Assunpink Full-Time and Shared-Time Awards Ceremony on June 16, 2014 for an amount not to exceed \$250 (11-000-218-610-01-00-2180/7026).
- II O. Shared services agreement between Mercer County Special Services School District (MCSSSD) and Mercer County Technical School (MCTS) District for Michael Lee as a school psychologist on an as needed basis for the period July 1, 2013 through June 30, 2014. MCTS District shall pay up to \$2,500 to MCSSSD for services rendered under this agreement (attached).
- II P. Proposals from Central Jersey Landscaping, Inc., Ireland Contractors and To The Rescue Contracting, LLC for snow removal services for the 2013-2014 school year at the rates specified on the individual proposals (attached).
- II Q. Advertise to bid for waste removal services.
- II R. MCTS Guide for Standard Operating Procedures and Internal Controls (available to view at Board meeting).
- II S. Accept \$740 from the Mercer County Community College CTEP Entrepreneurship Programs of Study.
- II T. Funding agreement with SEIU Healthcare PA for a post-secondary student at Health Careers Center for 2013-2014 (attached).
- II U. Resolution to Submit Capital Projects Under Round IV R.O.D Grant Funding to the NJ Department of Education (attached).

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Flora seconded the motion and it was carried by roll call vote. A copy of the travel requests, field trips, Alternative Micrographics, Inc., Tort Claim Resolution, Shared services agreement, snow removal proposals, SEIU agreement, ROD grant resolution shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard - Yes (Abstain on IIQ) Mr. Zoller - Yes	Ms. Stinger - Absent Mr. Flora - Yes	Mr. Pitman - Yes
------------	--------------------------------------------------------	-----------------------------------------	------------------

The Board recessed to Executive Session at 12:15 pm on a motion made by Mrs. Iszard and seconded by Mr. Flora and carried by roll call vote.

BE IT RESOLVED, that the Mercer County Vocational-Technical Board of Education shall recess to executive session for the purpose of discussing pending litigation.

BE IT FURTHER RESOLVED, that the discussion of such subject matter in closed session will be disclosed to the public when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

Mrs. Iszard introduced a motion to reconvene the regular meeting at 12:29 pm. Mr. Zoller seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Absent	
	Mr. Zoller - Yes	Mr. Flora - Yes	Mr. Pitman - Yes

There being no further business to come before the Board, Mrs. Iszard introduced a motion the meeting be adjourned at 12:30 pm. Mr. Flora seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Absent	
	Mr. Zoller - Yes	Mr. Flora - Yes	Mr. Pitman - Yes

The next meetings of the Board shall be held on Tuesday, September 17, 2013 at 5:00 pm at the Assunpink Center.

Respectfully submitted,

Nancy R. Swirsky
Business Administrator/Board Secretary