

BOARD OF EDUCATION
OF THE VOCATIONAL-TECHNICAL SCHOOLS
IN THE COUNTY OF MERCER, NEW JERSEY

MINUTES OF JUNE 17, 2014

The Board Meeting of June 17, 2014 was called to order by President Albert Pitman at 5:03 pm. The meeting took place at the Mercer County Vocational-Technical Schools, 1085 Old Trenton Road, Trenton, New Jersey. The President read the following Sunshine Statement:

“In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided.
This meeting notice was advertised in the Trenton Times newspaper on June 5, 2014.
This notice was also posted in the Board Office and a copy has been filed with the County Clerk of Mercer”.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

MINUTES OF PREVIOUS MEETING

The regular session meeting minutes of May 20, 2014 were brought before the Board for approval. Upon reviewing the regular session meeting minutes of May 20, 2014 Mrs. Iszard introduced a motion for the Board to approve the minutes. Mr. Zoller seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Abstain	Dr. Morana – Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

The Executive minutes of May 20, 2014 were brought before the Board for approval. Upon reviewing the Executive minutes of May 20, 2014, Mrs. Iszard introduced a motion for the Board to approve the minutes. Mr. Zoller seconded the motion and it was carried by roll call vote. Approval of Executive minutes of May 20, 2014 is for content, not for release. Release to be determined when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Abstain	Dr. Morana – Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

BILLS TO BE APPROVED/TRANSFERS

Bills totaling \$1,607,018.46 for June 2014 and budget transfers to date were brought before the Board. Upon reviewing the bills and budget transfers presented, Mr. Zoller introduced a motion for the Board to approve the bill list totaling \$1,607,018.46. Dr. Morana seconded the motion and it was carried by roll call vote. The bills list and budget transfers report shall be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

BOARD SECRETARY/TREASURER’S REPORT

Upon review of the financial reports for the period ending May 2014, Mrs. Iszard introduced a motion the Board approve the reports as presented, whereby, that major accounts and fund balances have not been over-expended and sufficient funds are available to meet the District’s financial obligations. Ms. Stinger seconded the motion and it was carried by roll call vote. Said reports shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

CORRESPONDENCE & COMMUNICATIONS

Dr. Schneider asked Dana Hice DePugh, Assistant Superintendent to review the end of the year events. Dana reported the following:

- ❖ June 20th, 3:00 pm is the Health Science Academy (HSA) Awards Ceremony
- ❖ June 27th, 1:00 pm is the Assunpink Shared-Time Students Awards Ceremony at the Kelsey Theater, MCCC
- ❖ June 27th, 6:00 pm is the Sypek Shared-Time Students Awards Ceremony at Robbinsville High School
- ❖ June 30th, 5:30 pm is the first Health Science Academy (HSA) Graduation at the Kelsey Theater, MCCC

Dr. Schneider noted that Dr. Brauer will be the Grand Marshall for the HSA Graduation.

Sharon Nemeth, Principal of Health Careers Center, noted on July 18th at 1:00 pm, there is the Health Careers Center Graduation exercise at Robbinsville High School.

Dana also added the Sypek Picnic on June 26th from 8:30 – 10:00 am and 12:00 – 2:00 pm. Lucille Jones, Principal of Assunpink Center added that Assunpink will have a picnic on June 25th during the same times.

Ms. Iszard asked if a scholarship fund had been set up in the name of Tyler Hettel. Ms. Jones stated that the family wants to have something purchased for the diesel students and will consider a scholarship fund in the future.

SUPERINTENDENT'S REPORT NEW PROGRAMS/SPECIAL PROJECTS

Recommend Board approve the following:

1. Submission of the subgrant application for FY 2015 No Child Left Behind Act (NCLB) Consolidated Formula in the amount of \$102,877: (Special Revenue)
 - a. Title I, Part A (Basic, Concentration, Targeted & EFIG) \$95,301
 - b. Title II, Part A \$7,576
 - c. Title III, \$513 (declining)
2. Submission of grant application for FY2015 IDEA in the amount of \$98,376 (Special Revenue)
3. Submission of grant applications for FY 2015 under the Carl D. Perkins Vocational and Technical Education Act of 1998 for Secondary in the amount of \$188,469 (Special Revenue)

PERSONNEL & ADDENDUM

Dr. Schneider recommended Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

1. The resignation of Darlene Jacobus, Teacher Assistant Sypek, effective the end of the business day June 30, 2014
2. Ann Marie Bette as a full-time, 12-month, contracted employee in the capacity of Secretary I at the Assunpink Center, pending the completion of criminal background check, at Step 9, at an annual salary of 47,426, pending the outcome of negotiations, effective July 28, 2014 through June 30, 2015 (11-000-240-105-01-00-2400)
3. Dana Halecka as a full-time, 12-month, contracted employee at HCC in the capacity of Licensed Practical Nursing Instructor, at an annual salary of \$57,857 (Step 2 of the 12-month Teacher guide), pending the outcome of negotiations, effective July 1, 2014 through June 30, 2015 (13-330-100-101-05-00-1758)
4. Shared Business Administrator/Board Secretary Contract of Employment between MCSSSD and MCTS for Tanya Dawson effective July 1, 2014 through June 30, 2017 pursuant to the approval by the Interim Executive County Superintendent on May 13, 2014 (attached)
5. Deborah Donnelly in the capacity of Assistant School Business Administrator, shared with Mercer County Special Services School District, pursuant to the existing Interlocal agreement (handout)
6. Reinstatement of James Walker as Heating, Ventilation, Air Conditioning and Refrigeration Technology Instructor at the Assunpink Center June 18, 2014 through June 30, 2014 due to issuance of a Certificate of Eligibility at an annual salary of 54,587, prorated (Step 5 of the 10-month Teacher Guide) (11-310-100-01-00-1701)
7. James Walker as a full-time, 10-month, contracted employee in the capacity of Heating, Ventilation, Air Conditioning and Refrigeration Technology Instructor, at an annual salary of \$54,857 (Step 5 of the 10-month Teacher guide), pending the outcome of negotiations, effective September 1, 2014 through June 30, 2015 (11-310-100-01-00-1701)

8. An adjustment of one additional increment for Rachel Hendrickson, English Instructor at the Assunpink Center, for attainment of her master's degree, from Step 4 to Step 5 of the 2013-2014, 10-month Instructional salary guide (pending outcome of negotiations) with the effective date of September 1, 2014 through June 30, 2015 in accordance with the agreement between the Board and the MCVEA. (11-310-100-101-01-00-1900)
9. Appointment of Adult Evening School Staff- Part-time Instructors 2014-2015 effective July 1, 2014 (attached) (13-629-100-101-04-01-1910) (13-629-100-101-04-01-1314) (13-629-100-101-04-01-1600) (13-629-100-101-04-01-1700)
10. Appointment of Adult Evening School Staff- Part-time Program Assistant 2014-2015 effective July 1, 2014 (attached) (13-629-200-104-04-00-2400)
11. Appointment of Adult Evening School Staff- Part-time Substitute Program Assistant 2014-2015 effective July 1, 2014 (attached) (13-629-200-104-04-00-2400)
12. Appointment of Adult Evening School Staff- Part-time Substitute Instructors 2014-2015 effective July 1, 2014 (attached) (13-629-100-101-04-01-1910)
13. Appointment of Adult Evening School Staff- Part-time Secretarial Staff 2014-2015 effective July 1, 2014 (attached) (13-629-200-105-04-01-2400)
14. Appointment of Adult Evening School Staff- Part-time Substitute Secretary 2014-2015 effective July 1, 2014 (attached) (13-629-200-104-04-00-2400)
15. Sean Cavalier, Manager of Buildings & Grounds, to be paid an hourly overtime rate of \$55.53 for a total of 8 hours worked on June 2, 2014 for painting in Media Center (11-000-262-104-07-01-2620)
16. Cynthia McKenna, Administrative Assistant to the Business Administrator, to be paid an hourly overtime rate of \$36.04 for a total of 6 hours to assist the Business Administrator (11-000-251-105-07-00-2510)
17. The following as part-time Bus Drivers for the district on an as needed basis and not to exceed 29 hours per week, at an hourly rate of \$16, effective July 1, 2014 through June 30, 2015: (11-000-262-110-01-02-2620, 11-000-262-110-02-02-2620)
 - a. Richard Taylor
 - b. Dennis Juliano
18. Revised amount for Daniel M. Swirsky, part-time Human Resources Consultant for the district to work half-days on an as needed basis, at a per diem rate of \$300, from the prior amount of \$17,000, approved January 31, 2014, to \$20,000 effective June 18, 2014 through June 30, 2014. (11-000-230-104-07-00-2302)
19. Daniel M. Swirsky, part-time Human Resources Consultant for the district, to work half-days on an as-needed basis, at a per diem rate of \$300, not to exceed \$9,600, effective July 1, 2014 through October 31, 2014 (11-000-230-104-07-00-2302)
20. William Park for summer supervision of students on dealership jobs under the AYES program, at an hourly rate of \$28.00, effective July 1, 2014 through August 30, 2014 not to exceed 30 hours (11-320-100-101-03-01-1711)
21. Revised Mercer County Technical School District Organization Chart for the 2013-2014 School Year (attached)
22. A stipend in the amount of \$1,500 for Lance Simek, Social Worker Coordinator at the Sypek Center, for services to be rendered as the Affirmative Action Officer for the district and to train Kimberlie Gartner, HR Manager, in the responsibility during the 2014-2015 school year, effective July 1, 2014 through June 30, 2015, to be paid in two equal payments of \$750 at the end of the first and second semesters (11-000-218-104-02-01-2180)
23. Sean Cavalier, Manager of Buildings and Grounds, as the Chemical Hygiene Officer at no cost to the district, effective July 1, 2014 through June 30, 2015
24. Dana Hice DePugh, Assistant Superintendent for Curriculum and Instruction, to serve as the District Test Coordinator at no cost to the district, effective July 1, 2014 through June 30, 2015
25. Scott Brettell, Supervisor of Secondary Education, to serve as the Partnership for Assessment of Readiness for College and Careers (PARCC) District Coordinator at no cost to the district, effective July 1, 2014 through June 30, 2015
26. Megan Ferdetta, School Counselor at the Assunpink Center, to serve as the Educational Stability Liaison at no cost to the district, effective September 1, 2014 through June 30, 2015
27. The following Instructors to serve on the Intervention and Referral Service (I&RS) Team at the Assunpink Center at no cost to the district, effective September 1, 2014 through June 30, 2015:
 - a. Madeline Lollo, Cosmetology Instructor
 - b. Henry Pfeffer, Physical Science Instructor
28. The following staff to serve on the District Evaluation Advisory Committee (DEAC) at no cost to the district, effective September 1, 2014 through June 30, 2015:
 - a. Mary Smith-Jones, Principal, Sypek Center
 - b. Sharon Nemeth, Principal, Health Careers Center
 - c. Dana Hice DePugh, Assistant Superintendent for Curriculum and Instruction
 - d. Scott Brettell, Supervisor Secondary Education, Assunpink Center/Health Science Academy
 - e. Alice Curry-Sheret, Supervisor Secondary Education, Sypek Center
 - f. Madeline Lollo, Instructor, Assunpink Center
 - g. David Lugo, Instructor, Assunpink Center/Health Science Academy
 - h. Scott Engle, Instructor, Sypek Center
 - i. Lisa Nolan, Instructor, Health Careers Center
 - j. Albert Pitman, Board of Education Member

29. The following staff to serve on the Affirmative Action Team, per State regulations, to be chaired by Lance Simek, Affirmative Action Officer, effective July 1, 2014 through June 30, 2015 at no cost to the district:
 - a. Sharon Nemeth, Principal
 - b. Mary Smith-Jones, Principal
 - c. Joan Hylton, Teacher Assistant
30. 2014-2015 Salary/Wage Guides (revised) for hourly and per diem employees at the Day School, Health Careers Center and Adult Evening Schools, effective July 1, 2014 through June 30, 2015 (attached)
31. Addendum to Agreement between Board of Education and Mercer County Vocational Administrators/Supervisors Association to include the Assistant Principal job title and salary effective July 1, 2014 (attached)
32. The resignation of Lorraine Potter, Secretary III at the Sypek Center, effective the end of the business day June 20, 2014
33. Appointment of Health-Careers Center Part-time Instructors effective July 1, 2014 through June 30, 2015(attached) (13-330-100-101-05-01-1768)(11-000-291-290-07-08-2901)(13-330-100-101-05-01-1758)(13-330-100-101-05-01-1767)
34. Appointment of Health-Careers Center Part-time Substitute Instructor effective July 1, 2014 through June 30, 2015 (attached) (13-330-100-101-05-01-1768)
35. Appointment of Health-Careers Center Part-time Substitute Secretary effective July 1, 2014 through June 30, 2015 (attached) (13-330-200-105-05-01-2400)
36. Mary Sirangelo, Biology Instructor for the Health Science Academy at the Assunpink Center, to receive a stipend in the amount of \$600 in accordance with the Agreement between Board and MCVEA – Article XX (F), for chaperoning students overnight at the HOSA National Leadership Conference in Orlando, FL, a total of six (6) days from June 23 through June 28, 2014 (11-310-100-101-01-00-1900)
37. Patricia Griffin, Manager of Technology, to be paid an additional \$100 per day for performing additional responsibilities of training the Computer Data and Technical Support Specialist, effective July 1, 2014 through September 30, 2014 as needed (11-000-252-104-07-00-2520)

Mr. Murphy introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of BA contract, ABA contract, Adult Evening staff list, revised 2013-2014 reorganization chart, revised 2014-2015 Salary/Wage Guides, addendum to MCVASA, HCC part-time staff list, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Abstain
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

MISCELLANEOUS & ADDENDUM

Dr. Schneider recommended the Board approve the following:

1. 2014-2015 District Substance Abuse Prevention Program Plan (attached)
2. District Harassment, Intimidation & Bullying Report for September 1, 2013 through June 6, 2014 (attached)
3. Emergency Preparedness Drill Report for the month of May 2014 (attached)
4. Revised 2014-2015 Secondary School Calendar (attached)
5. Proposed 2014-2015 Thomas J. Rubino Academy Calendar (attached)

Mr. Murphy introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of 2014-2015 District Substance Abuse Prevention Program Plan, HIB, May 2014 Emergency Preparedness report, 2014-2015 Secondary calendar, 2014-2015 Rubino calendar shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Abstain
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

OLD BUSINESS

Nancy Swirsky noted that we received reimbursement from BCJIF for legal services.

NEW BUSINESS & ADDENDUM

Mrs. Swirsky recommended the Board approve the following:

- IIA. Travel requests (attached) Revised travel requests (handout)
- IIB. Field trip requests (attached)
- IIC. PARS Environmental Inc. proposal dated May 27, 2014 to perform NJ Right To Know (RTK) services for the 2013-2014 school year at Assunpink Center, Sypek Center and Health Careers Center per State law, requiring the completion of RTK Survey and online MSDA/SDS database before July 15, 2014 for \$2,400) (11-000-262-490-07-00-2620) (attached)
- IID. Continuation of petty cash funds effective July 1, 2014
 - Administration/P. Michalchuk \$75
 - Assunpink Center/L. Jones \$75
 - Board/C. McKenna \$200
 - Bldgs. & Grounds/B. Venanzi \$225
 - Evening/P. Frascella \$75
 - HCC/S. Nemeth \$75
 - Career Prep./A. Hoffman \$75
 - Sypek/L. Simon \$75
- IIE. Library and Educational Goods & Services resolution for the 2014-2015 school year (attached)
- IIF. Nutrition services from Mercer County Special Services School District through Sodexo for the 2014-2015 school year
- IIG. Continuation of the cooperative pricing agreements for the 2014-2015 school year with the following:
 - Hunterdon County Educational Services Commission
 - Middlesex Regional Educational Services Commission
 - Mercer County
- IIH. Professional Services Agreement with David Sharlin, DO, FAAP for consultant services as School Medical Director for the 2014-2015 school year for the amount of \$7,000 (11-000-213-340-07-00-2130) (attached)
- III. Renewal of Systems 3000 software for human resources, personnel, accounting, invoicing and inventory for the 2014-2015 school year in the amount of \$8,772 (11-000-251-590-07-00-2510)
- IIJ. Contract with Infosnap, Inc. for hosting a secure, online registration portal for the Adult Evening School for the period July 1, 2014 to June 30, 2015 for an annual service fee of \$6,000 (year 2 of 2) (13-629-200-590-04-00-2400)
- IIK. USPS Postage Meter Agreement, governed by Neopost for year 2 of 3 not to exceed \$350 per year (13-330-200-530-05-01-2300/7409)
- II L. Agreement between MCTS and Camelot Educational Resources, LLC for the 2014-2015 school year, originally Board approved on September 18, 2012, year 3 of 3
- IIM. Miscellaneous outdated computer equipment to Cisco Buy Back Program for purchasing credit of new Cisco products
- IIN. Resolution appointing Tanya Dawson as the Purchasing Agent for the District at the Bid/Quotation Threshold effective July 1, 2014 (attached)
- IIO. Shared Service reimbursement to Mercer County Special Services School District of \$3,426 (11-000-291-290-07-08-2901) (handout)
- IIP. School policy and regulation services of Strauss Esmay Associates, LLP for the PASS subscription and District online fee for the 2014-2015 school year for the amount of \$4,040 (11-000-230-339-07-02-2301) (attached)

- IIQ. Professional service agreement with Walter Bliss, Attorney, as the Board attorney during the 2014-2015 school year at a rate of \$37,000, same as 2013-2014 school year (11-000-230-331-07-00-2301) (attached)
- II R. Accept donations to MCTS Diesel Program in memory of Tyler J. Hettel, totaling \$325:
- | | |
|------------------------|---------------------|
| Supriya & Rakesha Baxi | Sally Ann Shakum |
| Marshall & Caryn Alter | Ronald & Rita Kraft |
| Harry & Nicole Comfort | Rita Cohen |
| Beth El Sisterhood | |
- Mr. Pitman noted that he had copies of all thank you letters for Board members to review from the May 20, 2014 meeting.
- II S. Capital Reserve Account Resolution for \$800,000 (attached)
- II T. Donation of professional film lighting equipment to Sypek Center, Graphic Arts program from Sean Reilly, Filmservice Productions
- II U. Signatures for Board Bank Accounts resolution effective July 1, 2014 adding Tanya Dawson as Business Administrator/Board Secretary (attached)
- II V. Spiegle Architectural Group for professional architectural and/or engineering services as needed during 2014-2015 per the attached rates (attached)
- II W. Professional services agreement with Herbert, Van Ness, Cayci & Goodell, PC as special counsel for construction during the 2014-2015 school year at the rate of \$175 per hour for partners and \$150 per hour for associates (30-000-400-450-40-00-1002) (attached)
- II X. Pay Camelot Educational Resources, LLC \$262,012.50 for the increase in the AES enrollment at the Rubino Academy through May 2014 (attached)
- II Y. Donation of 2005 Dodge Ram pickup truck to the automotive program at the Sypek Center by Mr. Sterling Norcross
- II Z. Thank you to the following 2013-2014 CIE and SLE employers for their support of the students of MCTS:
- | | |
|---------------------------------------|------------------------------|
| Accurate Appliance Repair | New Jersey Turnpike |
| American Tire and Auto | Pace Charter School |
| BiJou Salon | Pat Ziganaro |
| D & G Enterprise/Davis Hyundai | Pete's Custom Carpentry |
| Dave J's European Car Repair | STS Tire & Auto |
| Eddies Towing LLC | Saker Shop Rite |
| Great Clips | Sajaira's Salon |
| Ground Round | Salon Artigiano |
| Hamilton Grove | Salon G |
| Haldeman Ford Subaru | Specialty Vehicle Solutions |
| Holcombe Electric Service | Staples – East Windsor |
| Home Depot – East Windsor | Stouts Transmissions |
| Images of Princeton | The Goddard School |
| Innovated Awards Inc. | The Village Learning Center |
| Joe's Hamilton Transmissions | Trenton Housing Authority |
| MCSSSD | Twin Rivers Community |
| Mane Street Hair Salon | Village Salon |
| New Outlooks Construction Group, Inc. | Vision Custom Care |
| | West Windsor Township Police |
- II AA. My Learning Plan Inc., Agreement and Statement of Work MLPElevate & Stronge Bundle for nine (9) administrators, \$150 per administrator, totaling \$1,350 (11-000-223-590-0X-00-2230) (attached)
- II BB. Authorize the sale of Solar Renewable Energy Certificates (SREC) from September 2013 to April 2014 as follows: 232 from Assunpink and 244 from Sypek for a total of 476 SREC's using the services of Flett Exchange Online Auction
- II CC. Fraytak Veisz Hopkins Duthie, P.C. Architects Planners for professional architectural and/or engineering services as needed during 2014-2015 per the attached rates (attached)

- IIDD. Burlington County Insurance Pool Joint Insurance Fund coverage, including student accident premium for July 1, 2014 through June 30, 2015 for a total cost of \$182,502 (attached)
- IIEE. Closeout of Black Rock Enterprises, LLC, Spiezle Architectural Group project 09K077 site improvements for Assunpink and Sypek Centers (attached)
- IIFF. Scrap Itek Daylight Camera 430, MCTS tag EQP0228, from Sypek Center due to item being obsolete
- IIGG. Change Order No. 2 for DuMont Mechanical, Inc. to modify existing non-code compliant waste piping for an amount of \$3,680, adjusting contract from \$343,146 to \$346,826 (attached)
- IHHH. Dr. Kimberly J. Schneider, Superintendent and Tanya Dawson, Business Administrator, as authorized signers of the district's 403(b) tax shelter plans for the 2014-2015 school year
- IIII. Tanya Dawson, Business Administrator, as the Open Public Records Act (OPRA) Officer for the 2014-2015 school year
- IJJJ. Revision of the Public Employee Trust Agreement with Brown & Brown for the National Vision Administrators (NVA) plan for staff approved on May 20, 2014 from \$5.00 per employee to \$5.15 for the 2014-2015 school year (attached)
- IKKK. Addendum to ACES Gas Supply Agreement, Board approved May 20, 2014, adding additional accounts (attached)
- IIII. Date change for Sypek Center graduation ceremony at Robbinsville High School to June 27, 2014
- IIMM. Middlesex Regional ESC lease with option to purchase agreement for Canon IR 6275 B&W Digital System for Health Careers Center/Adult Evening School (attached)
- IINN. Resolution Authorizing Participation in the Middlesex Regional Educational Services Commission, Small Ticket Lease Program (attached)
- IIOO. Purchase from Heritage Business Systems a new copier to be financed with a maintenance and supply charge as a per copy color charge of \$.05 and a per copy black & white charge of \$.007 at the Business/Board Office (11-000-251-440-07-00-2510) (attached)
- IIPP. Sixty month lease purchase through First Hope Bank for the purchase of a Canon IR C7260 for \$18,383 at a 2.645% rate of \$3,871.03 annually for Business/Board Office (11-000-251-440-07-00-2510)
- IIQQ. Extend the lease agreement with Konica Minolta Business Solutions USA on the Konica Minolta BizHub 751 copy machine at Health Careers Center to July 31, 2014 for \$420 (13-330-200-440-05-00-2400 & 13-629-200-440-04-00-2400)
- IIRR. Rescind Construction Change Directive No. 001 of a lump sum decrease of \$12,836.96 to the Plumbing, Drainage & Gas Fitting Work contract of DuMont Mechanical, Inc., originally Board approved on December 17, 2013
- IISS. Standard Performance Contract with Mike Paldino, Magician, to perform at Sypek Center on June 26, 2014 for \$500 (11-320-100-890-03-00-1765 - 50 % & 11-310-100-890-02-00-1712 - 50%) (attached)

Mr. Zoller introduced a motion for the Board to approve the aforementioned. Ms. Stinger seconded the motion and it was carried by roll call vote. A copy of travel, field trips, PARS Environmental Inc., Library and Educational Goods & Services resolution, Professional Services Agreement with David Sharlin, DO, FAAP, Tanya Dawson Purchasing Agent Resolution, Strauss Esmay Associates, LLP, Bliss agreement, Capital Reserve Account Resolution, Board Bank Accounts resolution, Spiezle agreement, Herbert, Van Ness, Cayci & Goodell, PC agreement, Rubino payment, My Learning Plan Inc., Agreement, Fraytak Veisz Hopkins Duthie, P.C. agreement, BCIPJ, Black Rock closeout, DuMont change order, NVA revision, ACES addendum, lease/purchase agreement, MRESC resolution, purchase agreement with Heritage, Standard Performance Contract, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Abstain
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

The Board recessed to Executive Session at 5:17 pm on a motion made by Mr. Zoller and seconded by Mrs. Iszard and carried by roll call vote.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman – Yes

BE IT RESOLVED, that the Mercer County Vocational-Technical Board of Education shall recess to executive session for the purpose of discussing negotiations and personnel.

BE IT FURTHER RESOLVED, that the minutes of the executive session shall be released to the public when the need for confidentiality no longer exists, except personnel information or information pertaining to legal settlements with personnel which by agreement must remain confidential shall not be released unless otherwise required by law.

Mrs. Iszard introduced a motion to adjourn Executive Session at 5:23 pm. Ms. Stinger seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman – Yes

Mrs. Iszard introduced a motion to reconvene the regular meeting at 5:24 pm. Mr. Murphy seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman – Yes

PUBLIC DISCUSSION

Dr. Schneider thanked Nancy Swirsky for her years of service and her work, especially on the building upgrades at Assunpink and Sypek Centers. She noted that we would not have been able to accomplish all that has been done and be in the position that we are in now and she will personally miss Nancy in her retirement. However, with the addition of Tanya Dawson about five (5) years ago, Dr. Schneider said that she expects the transition to be smooth.

The Board also thanked Nancy.

There being no further business to come before the Board, Mrs. Iszard introduced a motion the meeting be adjourned at 5:27 pm. Ms. Stinger seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard – Yes	Ms. Stinger – Yes	Dr. Morana - Yes
	Mr. Zoller – Yes	Mr. Murphy - Yes	Mr. Pitman - Yes

The next meeting of the Board shall be Tuesday, July 15, 2014 at 5:00 pm at the Assunpink Center.

Respectfully submitted,

Nancy Swirsky
Business Administrator/Board Secretary