

Roll Call: Ms. Iszard - Yes Ms. Stinger - Yes Dr. Morana - Absent
Mr. Zoller - Yes Mr. Pitman - Yes

6. BOARD SECRETARY/TREASURER'S REPORT

Upon review of the financial reports for the period ending September 2015, Mr. Zoller introduced a motion the Board approve the reports as presented, whereby, that major accounts and fund balances have not been over-expended and sufficient funds are available to meet the District's financial obligations. Ms. Iszard seconded the motion and it was carried by roll call vote. Said reports shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Ms. Iszard - Yes Ms. Stinger - Yes Dr. Morana - Absent
Mr. Zoller - Yes Mr. Pitman - Yes

7. CORRESPONDENCE & COMMUNICATIONS

Dr. Schneider reviewed the Standards Review Listening Tour: Central Region regarding Common Core State Standards as they pertain to math and CTE students. (Hand out)

Dr. Schneider informed the Board that MCTS, Sypek Center has been chosen for the taping of Business School Partnership by Classroom Close-up NJ, NJ Education Association. Taping is scheduled to take place on November 19, with air dates of February 21, February 27, March 27 and April 2. Classroom Close-up NJ is televised on Sunday at 7:30 am, 12:30 pm and 7:30 pm. (Hand out)

8. COMMITTEE REPORTS

9. SUPERINTENDENT'S REPORT

A. NEW PROGRAMS/SPECIAL PROJECTS

Recommend the Board approve the following:

1. Articulation Agreement between the Mercer County Technical School District and The Culinary Institute of America, for the Culinary Arts program at the Sypek Center, at no cost to the district (attached)
2. Revised Articulation Agreement between Mercer County Community College and Mercer County Technical Schools for the Health Science Academy CIP 51.000 for the 2015-2016 school year, effective September 1, 2015 through June 30, 2016 (attached)

B. PERSONNEL

Recommend the Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

1. Linda Potter, Applied Academic Instructor at the Sypek Center, as a Part-time Substitute Mathematics Instructor at the Adult Evening Schools, on an as needed basis, not to exceed 29 hours per week, at an hourly rate of \$30, effective October 21, 2015 through June 30, 2016 (13-629-100-101-04-01-1314)
2. Joanna Koreyva, former Payroll and Accounting Specialist, to be paid an hourly rate of \$23.09 on an as-needed basis and not to exceed 29 hours per week, to continue assisting in the transition of the new Payroll and Accounting Specialist, effective November 1, 2015 through January 31, 2016 (11-000-251-105-07-00-2510)
3. Hope Costa, English Instructor, to receive a stipend in the amount of \$400 for chaperoning HOSA students to the Washington Leadership Academy in Washington, DC from September 19, 2015 through September 22, 2015 (11-310-100-101-01-01-0000)
4. Susan Walker, Secretary III at the Sypek Center, to receive \$76.16 in additional pay for half day work for attending Annual Secretary Training on August 25, 2015 (11-000-240-105-02-00-2400)
5. Gabrielle Gallo as a Substitute Cosmetology Instructor for the district, on an as needed basis, not to exceed 29 hours per week, at an hourly rate of \$90, effective October 21, 2015 through June 30, 2016 (11-310-100-101-01-01-1701) (11-310-100-101-02-01-1710)
6. The following staff to serve on the District Common Core Implementation Team, at no cost to the district, effective October 21, 2015 through June 30, 2016:
 - a. Dr. Kimberly J. Schneider, Superintendent
 - b. Tanya Dawson, Business Administrator
 - c. Yolanda Stinger, Board Member

- d. Sharon Nemeth, Principal, Assunpink Center and Health Careers Center
 - e. Anne Benoit, Supervisor, Assunpink Center
 - f. Dana Hice DePugh, Assistant Superintendent
 - g. Lance Simek, Social Worker, Sypek Center
 - h. Rachel Hendrickson, Teacher, Assunpink Center
 - i. Jayashree Morjani, Parent, Assunpink Center
7. Revision of the approval for Maria Cram, originally approved on July 21, 2015, as an Interim Supervisor at the Sypek Center, on an as needed basis and at a per diem rate of \$450, not to exceed \$10,000 effective October 21, 2015 through June 30, 2016 to include the Assunpink Center (11-000-240-103-02-00-2400)

C. MISCELLANEOUS

Recommend Board approve the following:

1. Uniform State Memorandum of Agreements between MCTS and the following Police Departments for the 2015-2016 school year (attached)
 - a. Ewing Township
 - b. Hamilton Township
 - c. Hopewell Township
 - d. Lawrence Township
 - e. West Windsor Township
2. Automated External Defibrillator Emergency Action Plan, as of October 2015 (attached)
3. School Safety and Security Plan, Procedures and Guidelines, as of September 2015 (attached)
4. Foodservice Biosecurity Management Plan, as of October 2015 (attached)
5. Revised 2015-2016 Nursing Services Plan for Assunpink, Career Prep and STEM Academy (attached)
6. Revised 2015-2016 Standard Procedures of School Health Services/Standing Orders for Assunpink, Career Prep and STEM Academy (attached)
7. Blood Borne Pathogens Exposure Control Plan, as of October 2015 (attached)
8. Reporting of Paraprofessional Staff-Statement of Assurance Form, reported biannually, as of September 30, 2015 (attached)
9. Board regulations for first reading: (attached)
 - a. 3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
 - b. 4322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
 - c. 5756 Transgender Students
 - d. 8461 R Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse
10. Board regulations for second reading and adoption: (*available in Superintendent's office*)
 - a. 5615 Suspected Gang Activity
 - b. 8540 School Nutrition Programs
 - c. 8550 Outstanding Food Service Charges (New)
 - d. 8820 Opening Exercises/Ceremonies
11. District Harassment, Intimidation & Bullying Safety Team Roster for the 2015-2016 school year (attached)
12. Revised 2015-2016 Emergency Preparedness Drill Schedule for the Sypek Center (attached)
13. New Music Appreciation curriculum (attached)
14. Annual Statement of Assurance (SOA) for New Jersey Quality Single Accountability Continuum (NJQSAC) for the 2015-2016 school year (attached)
15. District Harassment, Intimidation & Bullying Report for September 1, 2015 through October 12, 2015 (attached)
16. Emergency Preparedness Drill Report for the month of September 2015 (attached)

Mr. Zoller introduced a motion for the Board to approve the aforementioned. Ms. Iszard seconded the motion and it was carried by roll call vote. A copy Culinary agreement, revised HSA agreement, uniform state MOA, AED plan, safety & security plan, biosecurity plan, revised nursing services plan, revised standard procedures, blood borne pathogens plan, para assurance form, 3322, 4322, 5756, 8461, HIB team roster, revised EPDS schedule, new music curriculum, SAO QSAC, HIB, EPDR shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Ms. Iszard - Yes	Ms. Stinger - Yes	Dr. Morana - Absent
	Mr. Zoller - Yes	Mr. Pitman - Yes	

10. OLD BUSINESS

None

II. NEW BUSINESS

Recommend the Board approve the following:

- A. Travel requests (attached) REVISED HANDOUT
- B. Field trip requests (attached)
- C. Services of Dr. Kenneth Shore, consulting psychologist for the Child Study Team from September 1, 2015 to June 30, 2016 not to exceed \$2,500 (11-000-218-590-07-00-2182) (attached)
- D. Proposal from R. Taylor Ruilova, Comegno Law Group, for three (3), half-day in-service presentations to teachers on Inclusion and the Law, not to exceed \$2,000 (IDEA 20-250-200-320-00-16-250 11220) (attached)
- E. Contract with Regalena Melrose, PhD, for training and professional development services on December 4, 2015 not to exceed \$5,000 per agreement (IDEA 20-250-200-320-00-16-250 11220) (attached)
- F. Agreement to subcontract for services between Mercer County Special Services School District and Mercer County Technical School District for professional development training of staff; Asperger Syndrome and Strategies to Deal with the High School Population, Sypek Campus at a rate of \$88 per hour, not to exceed \$275 (IDEA 20-250-200-320-00-16-250 11220) (attached)
- G. Affiliation Agreement listing for the training of our Health Occupations trades for the period January 1, 2016 through December 31, 2017 (attached)
- H. Resolution to join the Central Jersey Program for Recruitment of Diverse Educators (CJ PRIDE) for the 2015-2016 school year at an initial one-time fee of \$2,000 (11-000-230-895-07-00-2302) (attached)
- I. Approve for submission to the DOE County Office, the 2016-2017 Comprehensive Maintenance Plan (M-1) for District buildings (attached)
- J. Resolution to approve additional post-secondary aid in the amount of \$39,927 to be appropriated in the 2015-2016 school year (attached)
- K. Donation of assorted medical equipment, iris scissors, needle drivers and forceps to the Anatomy and Physiology courses at the Health Careers Center from Dr. Stephen J. Vetrano, DO, Associate Director, St. Francis Emergency Department
- L. Donation of a Hoyer Lift to the Health Careers Center, for student training in proper lifting of patients
- M. Scrap Snap-On Brake Lathe, tag EQP0284, from the Sypek Center; cost to repair exceeds value
- N. Write-off unpaid tuition balance of \$125 for the 2014-2015 school year
- O. Continuation of Agreement with Delta-T Group to provide substitute registered nurses at a rate of \$41 per hour, through June 30, 2016, not to exceed \$5,000 (11-000-213-590-01-00-2130 or 11-000-213-590-02-00-2130)
- P. Annual Facilities Checklist Health and Safety Evaluation of School Buildings for Assunpink, Health Careers and Sypek Centers for 2015-2016 (Handout) PULLED

Ms. Iszard introduced a motion for the Board to approve the aforementioned (11A-110). Ms. Stinger seconded the motion and it was carried by roll call vote. A copy of travel, field trips, Shore proposal, Comegno proposal, Melrose agreement, MCSSSD/MCTS agreement, affiliation list, CJ PRIDE resolution, M-1, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Ms. Iszard - Yes Ms. Stinger - Yes Dr. Morana - Absent
 Mr. Zoller - Yes Mr. Pitman - Yes

12. EXECUTIVE SESSION

The Board recessed to Executive Session at 5:17 pm on a motion made by Ms. Iszard and seconded by Mr. Zoller and carried by roll call vote.

Roll Call: Ms. Iszard - Yes Ms. Stinger - Yes Dr. Morana - Absent
Mr. Zoller - Yes Mr. Pitman - Yes

BE IT RESOLVED, that the Mercer County Vocational-Technical Board of Education shall recess to executive session for the purpose of discussing negotiations.

Mr. Pitman was excused from Executive Session during negotiations discussion and returned for adjournment roll call.

BE IT FURTHER RESOLVED, that the minutes of the executive session shall be released to the public when the need for confidentiality no longer exists, except personnel information or information pertaining to legal settlements with personnel which by agreement must remain confidential shall not be released unless otherwise required by law.

Ms. Iszard introduced a motion to adjourn Executive Session and return to public regular meeting at 5:31 pm. Ms. Stinger seconded the motion and it was carried by roll call vote.

Roll Call: Ms. Iszard - Yes Ms. Stinger - Yes Dr. Morana - Absent
Mr. Zoller - Yes Mr. Pitman - Yes

13. PUBLIC DISCUSSION

Dana Hice DePugh, Assistant Superintendent, presented the 2014-2015 NJ Biology Competency Test results (Hand out). It was noted of 32 students tested, 7 were advanced proficient, 21 were proficient and 4 were partially proficient.

14. ADJOURNMENT

There being no further business to come before the Board, Ms. Iszard introduced a motion the meeting be adjourned at 5:37 pm. Ms. Stinger seconded the motion and it was carried by roll call vote.

Roll Call: Ms. Iszard - Yes Ms. Stinger - Yes Dr. Morana - Absent
Mr. Zoller - Yes Mr. Pitman - Yes

The Reorganizational Meeting shall be held on Thursday, November 5, 2015 at 12:00 noon at the Assunpink Center.

Respectfully submitted,



Tanya Dawson
Business Administrator/Board Secretary