

EMERGENT HIRING

Recommend Board approve an application for emergent hiring pending completion of the Criminal History background check as follows:

None

TO BE HIRED

Recommend Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

- Revised end date for Joseph Lauter, currently employed as a Teacher Assistant at the Sypek Center, as long-term Substitute Building Maintenance Trades Instructor at the Sypek Center at a per diem rate of \$200, pending the return of Thomas Spezzano, Jr., who is on leave until March 25, 2013. (11-320-100-101-03-00-1727)

LEAVE WITHOUT PAY

Recommend the Board approve revised leave end date Thomas Spezzano, Jr., Building Maintenance Trades Instructor at the Sypek Center, to take medical leave without pay, with continuation of benefits in accordance with the Family and Medical Leave Act (FMLA) guidelines, not to exceed 12 weeks, effective February 1, 2013 through March 25, 2013, totaling less than eight (8) weeks.

Mr. Zoller introduced a motion for the Board to approve the aforementioned. Dr. Stewart seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard - Absent	Ms. Stinger - Yes	
	Mr. Zoller - Yes	Dr. Stewart - Yes	Mr. Pitman - Yes

MISCELLANEOUS

Dr. Schneider recommended the Board approve the following:

Recommend Board approve the revised Career Prep Articulation Agreement between Mercer County Technical Schools and Mercer County Community College (MCCC) for the Business Studies Concentration at MCCC for the 2012-2013 school year. (See attached - canary sheets)

Mr. Zoller introduced a motion for the Board to approve the aforementioned. Dr. Stewart seconded the motion and it was carried by roll call vote. A copy of Career Prep Articulation Agreement shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard - Absent	Ms. Stinger - Yes	
	Mr. Zoller - Yes	Dr. Stewart - Absent	Mr. Pitman - Yes

OLD BUSINESS

Recommend the board approve to use the new tag line for the district recommended at the January 22, 2013 Board meeting, "Where your future is in your hands".

The Board agreed to approve the use of the new tag line.

Nancy Swirsky presented the handout on the proposed annual school budget for 2013-2014 to the Board. She explained it was a tentative budget until it is approved by the County Office and the final budget is approved at the March 25th meeting. Mr. Zoller asked about the enrollment. Ms. Swirsky explained the F/T was full time and S/H was shared time students and that since both Mr. Zoller and Ms. Stinger were new Board members and this was their first budget they should continue to ask questions. Mr. Zoller asked, when did the process begin? Ms. Swirsky said it began in November when the Principals prepare their requests. Dr. Schneider said it really begins in June with the teachers listing their needs to the Principals. Ms. Swirsky said that we meet with the Principals to go over their budgets and we really start to review all the detailed information, looking at trends, and needs in January and put numbers together in February.

Ms. Swirsky added that she was informed that there are currently 500 student applications. Ms. Perlow acknowledged the number and explained that with the new on-line application system any student and/or parent can apply. Dr. Schneider said that the on-line process was a result of the Civil Rights review so that the process was not dependent on a guidance counselor and a student could apply from any device. She thanked Ms Perlow for work on placing it on our website.

Ms. Swirsky went over the District's funding sources and expenditures. Ms. Stinger asked why was the Rubino Academy taken out. Ms. Swirsky explained that it relates to NJ Smart and not being able to separate those full-time students from our Health Science full-time students, which in turn affected our State aid. Dr. Schneider explained how NJ Smart reported those students as part of Assunpink and it affected attendance and graduation rates.

Ms. Swirsky went on to explain that the overall budget was only 1.39% and we were grateful to the increase in the County tax levy and the additional State aid since many districts received zero or \$1. Ms. Swirsky reviewed the eight year revenue and enrollment data, pointing out that although in 2009-2010, over \$9M was approved for capital projects, it was dependent on receiving State aid from the Schools Development Authority (SDA) which has never materialized. The \$2.8M is currently being used to redo all the curbs, paving and parking at both Sypek and Assunpink Centers. The \$7M project will begin in June 2013.

NEW BUSINESS & ADDENDUM

Mrs. Swirsky recommended the Board approve the following:

- IIA. Travel requests (attachment). **Revised handout.**
- IIB. Field trip requests (attachment).
- IIC. AIA A101-2007 contract with Spiegle Architectural Group, Inc., for the new 12K113 chiller replacement at Health Careers Center with contractor Estock Piping Company, LLC (30-000-400-450-30-00-1002) (attachment).
- IID. Psychological Testing Services from Debra Keeney, School Psychologist, during the 2012-2013 school year, at a rate of \$400 per assessment in addition to Case Management Services originally Board approved October 16, 2012 (11-000-218-590-07-00-2187) (attachment).
- IIE. Brad Shutack for professional services to prepare a Health Science Academy video per attached project proposal 2013-4 not to exceed \$2,840 and \$600 for ADA opening captioning of the District video that was Board approved on November 20, 2012 (11-310-100-320-01-00-1900/7196) (attachment).
- IIF. Accept a 1998 International 20 passenger diesel school bus (VIN 1HVBEABK8VH473405) from Mercer County Special Services School District to be used for student learning in the Mercer County Technical Schools' Diesel/Auto Program, Assunpink Center.
- IIG. Revised 2013-2014 Budget Planning Schedule (attachment).
- IIH. Award RFP 1314-01 for the Hosted VOIP Phone and Internet Services at all MCTS sites by contracting with Broadview Networks (attachment).
- III. Resolve to approve the 2013-2014 Tentative School District Budget for approval by the Executive County Superintendent (attachment).
- IIJ. Recommend the Board approve the amendment to Health Careers Academy Memorandum of Understanding with the University of Medicine & Dentistry of New Jersey to Rutgers University effective July 1, 2013. (attachment)

